

# BONDED BUILDERS WARRANTY GROUP

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## MAJOR STRUCTURAL DEFECT WARRANTY CLAIM FORM

**READ CAREFULLY.** FILL OUT THIS FORM COMPLETELY, SIGN IT AND ATTACH COMPLETE WRITTEN DETAILS OF THE ALLEGED DEFECT(S) THAT FORM THE BASIS OF YOUR CLAIM. BE SPECIFIC AND INCLUDE COPIES OF ANY DOCUMENTS, PICTURES AND ANY INFORMATION YOU PROVIDED TO YOUR BUILDER. INCLUDE YOUR CERTIFICATE NUMBER ON ANY ATTACHMENTS. MAIL TO BBWG AT THE ADDRESS ABOVE. KEEP A COPY OF ALL PAPERS FOR YOUR FILE.

BUILDER NAME: \_\_\_\_\_ CERTIFICATE NUMBER: \_\_\_\_\_

HOMEOWNER NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_

SUBDIVISION: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

HOME PHONE: ( ) \_\_\_\_\_ WORK PHONE: ( ) \_\_\_\_\_ CELL PHONE : ( ) \_\_\_\_\_

### CURRENT LENDER/MORTGAGE INFORMATION

MORTGAGE CO: \_\_\_\_\_ LOAN NUMBER: \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_

CITY, STATE, ZIP CODE: \_\_\_\_\_

IS HOME FHA/VA OR RURAL DEVELOPMENT FINANCED? YES \_\_\_ NO \_\_\_ FHA/VA OR RD LOAN NUMBER: \_\_\_\_\_

### CLAIM INFORMATION

1. DATE YOU FIRST NOTICED THE ALLEGED STRUCTURAL DEFECT: \_\_\_\_\_

2. HAVE YOU READ THE WARRANTY BOOK ON HOW TO MAKE A STRUCTURAL CLAIM? YES \_\_\_ NO \_\_\_

3. HAVE YOU READ AND REVIEWED THE DEFINITION OF A STRUCTURAL DEFECT? YES \_\_\_ NO \_\_\_

4. HAVE YOU READ THE EXCLUSIONS CONTAINED IN THE WARRANTY? YES \_\_\_ NO \_\_\_

5. DO YOU THINK THE ALLEGED DEFECT RENDERS THE HOUSE UNLIVABLE? YES \_\_\_ NO \_\_\_

6. HAVE YOU OBTAINED AN ENGINEER'S EVALUATION AND/OR HAVE PICTURES REGARDING THE ALLEGED STRUCTURAL DEFECT(S)?  
YES \_\_\_ NO \_\_\_ IF YES, ATTACH THE EVALUATION AND/OR PICTURES.

7. HAVE YOU INSTALLED AND/OR PUT IN PLACE ANY NEW IMPROVEMENTS TO THE HOME THAT MAY PROHIBIT OR INHIBIT THE REPAIRS TO THE ALLEGED STRUCTURAL DEFECT(S)? YES \_\_\_ NO \_\_\_ IF YES ATTACH DETAILS

8. HAVE ANY PREVIOUS REPAIRS BEEN PERFORMED BY YOU OR SOMEONE UNDER YOUR DIRECTION? YES \_\_\_ NO \_\_\_  
IF YES ATTACH COMPLETE DETAILS AND DESCRIBE THE NATURE OF THE REPAIRS AND WHO MADE THEM.

SUBMITTED BY: \_\_\_\_\_  
PRINT NAME

DATE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

**REMINDER:** ATTACH INFORMATION DETAILING ALLEGED DEFECT(S)